

Business Manager's Report

During the month of September 2008 Charter Solutions has been able to achieve the following:

1. Bank Reporting to US Bank to keep Lakeview in Compliance
2. Worked with Administration to get the purchase process to be a more effective one.
3. Finalized Audit with Squire & Company – the audit will be complete when we receive deposit information from Educators Mutual and Squire finishes compiling the final Audit.
4. Completed AFR
5. Completed APR
6. Requested funding for IDEA from FY07 and FY08 (about 80K)
7. Requested funding for Facilities Implementation Grant (\$104,341)
8. Received quotes for completing the roll down door for the Cafeteria, to be paid with Lunch – Non Food budget.
9. Upgraded our Peachtree information to 2009 version of software, which will allow for more robust reporting and more detailed information as well as better access to it.
10. Continued to work with Faculty and staff with situations that have arisen with the computers.
11. Purchased New PE Equipment for the K-2 Pod.
12. Input state funding information into the budget inside of Peachtree to allow for a more clear picture of our income.
13. Working with the advertising committee to get all of the advertising up on Google, as well as with Fast Signs and KSL.
14. In the process of transferring our payroll services to CBIZ to cut the cost and time spent on payroll.
15. Paid our bills. (Power went up too much)
16. Received and input journal entries to show much better reporting on our monthly reports including building mortgage payments.

Thanks!

James Fillmore

Lakeview Academy BOT Agenda October 2, 2008

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