

Lakeview Academy Board of Trustees Meeting Minutes  
January 3, 2008  
7:00 p.m.

**I. Roll Call**

The meeting was called to order at 7:10  
Julianne Kicklighter, Mandee Dean, Melinda Reeve, Joylin Lincoln were present.

**II. Director's Report**

Enrollment Report  
Carolyn Duncan gave a report on the results of the IOWA testing. Our students did very well.  
A SAC report was given.

**III. Business Manager's Report**

The school is working on getting smart boards in the collaboration areas and the devidor for the gym should be here any day.

**IV. Board President's Report**

Kristy Gordon and Donna Burnham have bothe resigned from the board to pursue other community service opportunities. If anyone is interested in being appointed to the Board of Trustess they should send a resumme and cover letter to [bot@lakeivew-academy.com](mailto:bot@lakeivew-academy.com).

**V. Treasurer's Report**

Mandee Dean informed us that we are still operating in the black.

**VI. Public Comment not related to items on the agenda**

Many parents and students were concerned about the basketball program at the school. A meeting was set up to discuss and resolve their conserens.

**VII. Consent Agenda**

- 1) Basketball Fees Proposal
- 2) Re-Allocate \$5000 from small equipment budget to furniture budget Proposal
- 3) Switch from AMPLUS to BPS cleaning services Proposal
- 4) Switching our e-mail from network solutions and the related costs Proposal
- 5) Autism Conference Proposal
- 6) Minutes September 6, 2007
- 7) Minutes October 4, 2007

**A motion was made to approve the consent agenda. The vote was 3-0 with Joylin Lincoln abstaining.**

**VIII. Action Items:**

- 1) Community Education Proposal  
**Joylin Lincoln moved to approve the community education proposal with fees to be determined by the administration. The vote was unanimous.**
- 2) Time Clock Proposal  
**Melinda Reeve moved to approve the time clock proposal (\$412.50). The vote was unanimous.**
- 3) Speed Bump Proposal  
**A motion was made to table the speed bump proposal. The vote was unanimous.**
- 4) Phone Proposal  
**Mandee Dean moved to approve the phone proposal (\$1700) . The vote was unanimous.**
- 5) Custodial Supplies Proposal  
**Mandee Dean moved to approve the custodial supplies proposal (for \$3516.71). The vote was unanimous.**
- 6) Art Teacher Stipend  
This will come out of the bond funds, so the board did not take any action.
- 7) Math Contest Proposal

- Mandee Dean moved to approve the math contest proposal (\$225). The vote was unanimous.**
- 8) Math NCTM Conference  
Kathrin Stone will speak to the math teachers as the funds for this conference would come out of teacher training and the board has already approved the teacher training budget.
  - 9) Chair Proposal  
**Melinda Reeve moved to approve the chair proposal (\$1145.64). The vote was unanimous.**
  - 10) Spelling Bee budget proposal  
**Melinda Reeve moved to approve the spelling Bee Budget (\$120). The vote was unanimous.**
  - 11) Science Fair budget proposal  
**Melinda Reeve moved to approve the Science Fair Budget proposal (\$511). The vote was unanimous.**
  - 12) Student Recognition Proposal  
**Mandee Dean moved to approve the Student Recognition Proposal including all changes. The vote was unanimous.**

#### **VIX. Policy Action Items:**

- Joylin Lincoln moved to table Executive Limitations, Governance Process, and Governance-Management Relationship Policies. The vote was unanimous.**
- 1) Executive Limitations Policies
    - a. Global Executive Limitation
    - b. Treatment of Students
    - c. Treatment of Staff
    - d. Emergency Director Succession
    - e. Compensation and Benefits
    - f. Communication and Support to the Board
    - g. ENDS Focus of Grants
  - 2) Governance Process Policies
    - a. Global Governance Process
    - b. Governing Style
    - c. Board Job Description
    - d. Board Agenda
    - e. Board President's Role
    - f. Board Members' code of conduct
    - g. Board committee principles
    - h. Cost of Governance
  - 3) Governance-Management Relationship Policies
    - a. Global Governance-Management Relationship
    - b. Unity of Control
    - c. Accountability of the Director
    - d. Delegation to the Director
    - e. Monitoring Director Performance

#### **X. Study Items**

- 1) Teacher Endorsements
- 2) Required Policies (Financial)
  - a. Purchasing
  - b. Capitalizing and Depreciating
  - c. Facility Use
  - d. Benefits and Leave
  - e. Teacher Retention
  - f. Compensatory Time
  - g. Fundraising
  - h. Fee Waivers
- 3) Required Policies
  - a. Lottery and Enrollment  
The board spent some time going over the lottery and enrollment policy, to make sure that it is in compliance with state law.
  - b. Standardized Dress Code
  - c. Curriculum disuse
  - d. PALS
  - e. Conflict of Interest
  - f. Discipline
  - g. Extracurricular Sports/Clubs
  - h. Extracurricular Participation

- i. Library/Media Center Policy and Procedures
- j. Student Computer Use
- k. Teacher, Faculty, and Volunteer Computer Use

**XI. New Business**

**XII. Adjourn** The meeting was adjourned at 10:00.